

VanderCook College of Music Macintosh Computers 2008

VanderCook students have access to the following software and hardware in the MIDI Lab and Library.

General Productivity	<ul style="list-style-type: none">• Microsoft Office 2004 (Word, Excel, Powerpoint)• Safari and Firefox web browsers• Appleworks
Music Typesetting	<ul style="list-style-type: none">• Finale 2008• Sibelius 4
MIDI and Audio Recording	<ul style="list-style-type: none">• Garage Band• Audacity• Band in a Box• Logic Express 8
Multimedia, Graphics, Web Page Design	<ul style="list-style-type: none">• iTunes• Fireworks• Flash• Dreamweaver• iMovie• iDVD• iWeb
General Music	<ul style="list-style-type: none">• Sibelius Instruments• Sibelius Starclass• Sibelius Compass/Tracker
Hardware	<ul style="list-style-type: none">• MIDIMan Keystation

	<p>61 MIDI controllers at each student station</p> <ul style="list-style-type: none">• Epson scanners (2 for student use)• HP Laser printer
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VanderCook E-mail

- Vandercook.edu e-mail accounts are provided for all VanderCook students, faculty, and staff.
- E-mail from the VanderCook accounts is an officially acceptable form of communication for all VanderCook business. Students are obligated to check their e-mail regularly for official messages.

Logging in on a public computer and printing

- All students can log in to the public computers by selecting the “students” login and using the password “vcm.”
- Most installed software can be found in the dock at the bottom of the screen.
- Printing is disabled from computers 1-15 in the MIDI Lab. To print, save your work to removable media such as a flash drive or CD-R, or e-mail it to yourself. Use the print station in the MIDI Lab.
- Please report technical problems or issues to techhelp@vandercook.edu

Internet access

- Wireless internet access is available throughout the VanderCook building. For information on setting up your personal laptop for use with the wireless internet, please see the Lab technicians.

Security and saving

- The computers in the MIDI Lab run with a program called DeepFreeze. This program disallows documents to be saved to the desktop or hard drive – it discards them once you log out.
- The computers in the MIDI Lab will automatically log out after 45 minutes of inactivity.
- Lab technicians are not responsible for lost work.
- If you only save files to the computer, you will lose them.
- There are several options for saving your work:
 - USB flash drives – can be purchased at any local electronics store, the campus bookstore, or from an online vendor. Insert these devices into the USB port on the back of the keyboard or on the back of the computer monitor. A drive will appear in the Mac Finder where you can save your work. To remove these drives, drag the icon to the trash.
 - CD-R/RW/DVD – The lab computers contain built-in CD/DVD burner multi-drives. Insert a CD or DVD into the slot on the side of the machine. Drag your files to the disc icon that appears on the desktop.

- You may temporarily save files on “students,” which is located on the desktop. Even when the computer is shut down, any material in “students” is saved. Roughly 5GB of memory are available.

Getting help

- <http://www.vandercook.edu/it>
- <http://www.opus.vandercook.edu/~it/>
- Send questions to techhelp@vandercook.edu